CAYMAN ISLANDS SEAFARERS ASSOCIATION

HALL RENTAL AGREEMENT

1. Renter Information

Name: _____

Organization: _____

Address: _____

Telephone: _____

Email: _____

2. Event Information

Proposed Date of Event: _____

Type of Event (Details): _____

_____

_____

_____

_____

_____

Expected Attendance: _____

Proposed Start / End Time: _____

Proposed Set-Up Time: _____

Clean-Up Completed By What Time: _____

TERMS AMD CONDITION

The Cayman Islands Seafarers Association ("the Association") agrees to rent Seafarers Hall to the above-named Renter under the following terms and conditions.

1. Purpose of Rental

The Hall shall only be used for the purpose stated in this Agreement. Any changes must receive prior written approval from the Association.

2. Booking Requirements

- Reservations are confirmed only upon receipt of the required deposit.
- The balance of all rental fees must be paid no later than seven (7) days before the event.
- The person signing this Agreement must be at least 18 years of age and remain present throughout the event.

3. Security Deposit

A refundable security deposit is required for all rentals. The deposit will be returned within fourteen (14) business days after inspection of the premises, less the cost of any damages, excessive cleaning, missing items, or violations of this Agreement.

4. Hall Capacity

The maximum occupancy of the Hall shall not exceed the legal capacity established by the Association.

5. Decorations

The following are prohibited:

- Nails, screws, staples, tacks, or hooks in walls or ceilings.
- Glitter or confetti.
- Open flames without prior written approval.
- Decorations that may damage walls, floors, or furnishings.

Only removable painter's tape or approved decorating materials may be used.

6. Furniture

No standing on tables and chairs. They may be rearranged but must be returned to their original positions before departure.

7. Kitchen Use

If the kitchen is included in the rental:

- All dishes, utensils, and appliances must be cleaned.
- Refrigerators must be emptied.
- Counters, sinks, and floors must be cleaned.
- Garbage must be removed from the kitchen.

8. Cleaning Responsibilities

The Renter agrees to:

- Sweep and mop floors if necessary.
- Wipe all tables and countertops.
- Remove all decorations.
- Empty all rubbish into designated bins.
- Leave washrooms in a clean condition.
- Return the Hall in the same condition it was received.

Failure to do so may result in forfeiture of all or part of the security deposit.

9. Damage

The Renter accepts responsibility for any damage caused by guests, contractors, entertainers, caterers, or vendors during the rental period.

Repair costs exceeding the security deposit remain the responsibility of the Renter.

10. Alcohol

Alcohol may only be served with prior written approval of the Cayman Islands Seafarers Association and must comply with all Cayman Islands laws. The Renter is solely responsible for obtaining any required licenses or permits.

11. Smoking and Vaping

Smoking and vaping are strictly prohibited inside the Hall.

12. Illegal Activities

Illegal drugs, gambling, fighting, weapons, or unlawful activities are strictly prohibited.

The Association reserves the right to terminate any event immediately without refund if illegal activity occurs.

13. Noise

Music and entertainment must be kept at reasonable levels and comply with all applicable Cayman Islands laws and regulations.

14. Safety

Emergency exits, hallways, and fire equipment must remain unobstructed at all times.

No fireworks, pyrotechnics, or hazardous materials are permitted.

15. Children

Children must be supervised by responsible adults at all times.

16. Parking

Vehicles must only park in designated parking areas. The Association is not responsible for theft or damage to vehicles.

17. Security

The Association may require licensed security personnel for certain events at Renter's expense.

18. Cancellation Policy

- More than 30 days before the event: Full refund, less any administrative fee.
- 14–30 days before the event: Deposit forfeited.
- Less than 14 days before the event: No refund.

19. Liability

The Cayman Islands Seafarers Association shall not be liable for injuries, accidents, loss, theft, or damage to persons or personal property occurring during the rental period.

The Renter agrees to indemnify and hold harmless the Association, its Council Members, officers, employees, and volunteers from any claims arising from the event.

20. Right to Refuse Rental

The Association reserves the right to refuse or cancel any booking that is inconsistent with the Association's mission, values, or policies.

FEES

Item	Amount (CI$)
Hall Rental Fee	$_____
Kitchen Use	$_____
Security Deposit (Refundable)	$_____
Cleaning Fee (if applicable)	$_____
Security Personnel (if required)	$_____
Additional Hours	$_____ per hour
Total Rental Cost	$_____

Deposit Paid: CI$_____

Balance Due: CI$_____

Balance Paid On: CI$_____

CHECKLIST

Before Leaving the Hall:

☐ Tables cleaned

☐ Chairs returned

☐ Kitchen cleaned

☐ Washrooms checked

☐ Garbage removed

☐ Decorations removed

☐ Lights switched off

☐ Air conditioning switched off

☐ Doors locked

☐ Keys returned

AGREEMENT

I have read and understand this Hall Rental Agreement and agree to comply with all rules, regulations, and conditions outlined herein.

RENTER

Name: _____

Signature: _____

Date: _____

CAYMAN ISLANDS SEAFARERS' ASSOCIATION

Authorized Representative:

Name: _____

Title: _____

Signature: _____

Date: _____